



The Republic of Croatia

Ministry of Finance

Central Finance and Contract Unit (CFCU)

and

Ministry of Sea, Tourism, Transport and Development



European Commission

### **INVITATION TO INFORMATIONAL AND EDUCATIONAL WORKSHOPS**

In accordance to the Publication of the Call of Proposals (Reference Nr: 2006-017-972) for „Cross-border Cooperation Grant Scheme for Adriatic New Neighbourhood Programme - INTERREG-CARDS/PHARE “, funded under PHARE 2006, which will promote the cooperation between Croatian counties and the neighbouring Italian Adriatic regions, we are hereby notifying the potential applicants that Informational and Educational workshops will be organised according to the following plan:

- 1) **28<sup>th</sup> and 29<sup>th</sup> June 2007** in Zagreb, in the premises of Ministry of the Sea, Tourism, Transport and Development, Prisavlje 14 from 09.00 to 17.00 for potential applicants from City of Zagreb, Međimurska, Varaždinska, Sisačko-moslavačka, Zagrebačka, Karlovačka and Krapinsko-zagorska County
- 2) **2<sup>th</sup> and 3<sup>th</sup> July 2007** in Split, in the premises of the County Chamber of Commerce Split, Trumbićeva obala 4 (Na rivi), from 09.00 to 17.00 for potential applicants from Splitsko-dalmatinska, Zadarska, Šibensko-kninska and Dubrovačko-neretvanska County.
- 3) **5<sup>th</sup> and 6<sup>th</sup> June 2007** in Rijeka, in the Council-Hall of the Assembly of the Primorsko-goranska County, Korzo 16, from 09.00 to 17.00 for potential applicants from Primorsko-goranska, Istarska županije i Ličko-senjska County
- 4) **10<sup>th</sup> and 11<sup>th</sup> June 2007** in Osijek, in the Council-Hall of the Assembly of the Osječko-baranjska County, Županijska 4, from 09.00 to 17.00 for potential applicants from Osječko-baranjska, Vukovarsko-srijemska , Brodsko-posavska, Bjelovarsko-bilogorska, Koprivničko- križevačka, Virovitičko- podravska and Požeško- slavonska County

Agenda:

### Day 1

|             |   |
|-------------|---|
| 9:00-9:30   | Registration of participants  |
| 9:30-10:00  | Introduction: purpose of the training, methodology and agenda   |
| 10:00-11:30 | Presentation of Conditions of the Call: Presentation of Adriatic Cross-border Programme and Guidelines for Applicants |
| 11:30-11:50 | <i>Coffee break</i>   |
| 11:50-13:00 | Procedures of project application and selection, sources of information, Q & A  |
| 13:00-14:00 | <i>Lunch break</i>  |
| 14:00-14:30 | Presentation of Project Cycle Management in Grant schemes   |
| 14:30-15:00 | Project identification: Definition of problems/ requirements  |
| 15:00-15:15 | <i>Coffee break</i>   |
| 15:15-16:00 | Project formulation- Logical framework approach   |
| 16:00-16:45 | Exercise: Vertical logic of a Logical framework   |
| 16:45-17:00 | Q&A, evaluation of the training   |

### Day 2

|             |  |
|-------------|--|
| 9:00-10:00  | Finalisation of Logical frameworks and presentations                           |
| 10:00-11:30 | Presentation: Project formulation- Application form                            |
| 11:30-11:50 | <i>Coffee break</i>  |
| 11:50-13:00 | Presentation: Project formulation- Budget                                      |
| 13:00-14:00 | Lunch break  |
| 14:00-15:00 | Exercise: Formulation of Budget  |
| 15:00-15:15 | <i>Coffee break</i>  |
| 15:15-15:45 | Presentation of Budget and Q&A   |
| 15:45-16:30 | Evaluation procedure, sources of information                                   |
| 16:30-17:00 | Evaluation of the training and information on following workshops and helpline |

**The procedure for submitting application for participation in the workshops should be as follows:**

1. Contact person in relevant county, who is a member of Project Implementation Unit (PIU) or County's Council for European Integrations or Development Agency, should inform all potential applicants about workshops relevant to their county. Contact person should also make a list of all interested participants.
2. Contact person from county level should then make a selection of participants who shall attend the workshop since the number of participants is limited to 25 per county because of organizational purposes.

3. Counties will send their final participation lists to the Ministry of the Sea, Tourism, Transport and Development, via electronic mail to the following addresses: [darko.stilinovic@ws.mmtpr.hr](mailto:darko.stilinovic@ws.mmtpr.hr) or [hrvoje.franusic@ws.mmtpr.hr](mailto:hrvoje.franusic@ws.mmtpr.hr) , 1 day before workshop at latest.

After the Informational and Educational workshops, a one-day Workshops aimed at finalization of project proposals, so-called “project clinics”, will be held during August 2007. You will be informed accordingly on the dates of project clinics.

List of Contacts:

| <b>ŽUPANIJA</b>             | <b>KONTAKT OSOBA</b> | <b>ADRESA</b>   | <b>TEL</b>     | <b>FAX</b>      | <b>E-MAIL</b>  |
|-----------------------------|----------------------|---|----------------|-----------------|--|
| <b>Šibensko-kninska</b>     | Zoran Belak          | Prilaz tvornici 39<br>21 000 Šibenik  | 022/217<br>113 | 022/217<br>114  | <a href="mailto:czp@si.htnet.hr">czp@si.htnet.hr</a>   |
|                             | Drago Matić          | Odjel za<br>gospodarstvo i<br>komunalne<br>djelatnosti;<br>Trg Pavla Šubića I/2<br>21 000 Šibenik   | 022/244<br>232 | 022/213<br>893  | <a href="mailto:gospodarstvo@zsk.htnet.hr">gospodarstvo@zsk.htnet.hr</a>   |
| <b>Zadarska</b>             | Nevenka<br>Marinović | Zadarska županija<br>Božidara   | 023/350<br>340 | 023/350<br>341  | <a href="mailto:obnova-marinovic@zadarska-zupanija.hr">obnova-marinovic@zadarska-zupanija.hr</a>   |
|                             | Lovro<br>Jurišić     | Petranovića 8<br>23 000 Zadar   | 023/350<br>300 | 023/350<br>341  | <a href="mailto:jurisic@zadarska-zupanija.hr">jurisic@zadarska-zupanija.hr</a>   |
| <b>Sisačko-moslavačka</b>   | Tanja<br>Puškarić    | Sisačko-moslavačka<br>županija;<br>UO za upravljanje<br>pristupnim<br>fondovima i<br>poticajnim<br>sredstvima;<br>Ivana Meštrovića 30<br>44 000 Sisak | 044/742<br>615 | 044//544<br>601 | <a href="mailto:pristupni-fondovi@smz.hr">pristupni-fondovi@smz.hr</a><br><a href="mailto:tanja.puskaric@sk.t-com.hr">tanja.puskaric@sk.t-com.hr</a> |
| <b>Vukovarsko-srijemska</b> | Gabrijela<br>Žalac   | Vukovarsko-<br>srijemska županija;<br>Županijska 9, Palača<br>Srijem<br>32 000 Vukovar  | 032/454<br>604 | 032/454<br>608  | <a href="mailto:Vs-z-msku@vu.t-com.hr">Vs-z-msku@vu.t-com.hr</a>   |

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|-------------------------------|-------------------------|---|------------------------------------|-----------------|--|
| <b>Karlovačka županija</b>    | Marijana Tomičić        | Karlovačka županija;<br>Jurja Haulika 14<br>47 000 Karlovac                     | 047/804<br>033                     | 047/601<br>385  | <a href="mailto:mtomicic@email.t-com.hr">mtomicic@email.t-com.hr</a>   |
|                               | Eva-Maria Sobotik-Pavan | Karlovačka županija;<br>Jurja Haulika 14<br>47 000 Karlovac                     | 047/611<br>992                     | 047/611<br>991  | <a href="mailto:eva.sobotik-pavan@kazup.hr">eva.sobotik-pavan@kazup.hr</a>   |
| <b>Ličko-senjska</b>          | Dražen Peranić          | Ličko-senjska županija<br>Dr.Franje Tuđmana<br>4<br>53 000 Gospić               | 053/572<br>004                     | 053/572<br>100  | <a href="mailto:zupanija-ls-gospodarstvo@gs.htnet.hr">zupanija-ls-gospodarstvo@gs.htnet.hr</a>   |
| <b>Požeško-slavonska</b>      | Damir Potrebica         | Požeško-slavonska županija<br>Županijska 7/I<br>34 000 Požega                   | 034/290<br>213                     | 034/290<br>216  | <a href="mailto:damir.potrebica@pszupanija.hr">damir.potrebica@pszupanija.hr</a>   |
| <b>Brodsko-posavska</b>       | Marjan Štefanac         | Brodsko-posavska županija;<br>Trg pobjede bb 1<br>35 000 Slavonski Brod         | 035/405<br>251                     | 035/400<br>130  | <a href="mailto:marijan.stefanac@sb.t-com.hr">marijan.stefanac@sb.t-com.hr</a><br><a href="mailto:ctr.jpp@gmail.com">ctr.jpp@gmail.com</a> |
| <b>Osječko-baranjska</b>      | Sandra Filipović        | Osječko-baranjska županija<br>Trg Ante Starčevića<br>2<br>31 000 Osijek         | 031/200<br>677                     | 031/215<br>677  | <a href="mailto:razvoj@obz.hr">razvoj@obz.hr</a>   |
| <b>Virovitičko-podravska</b>  | Sanja Bošnjak           | Virovitičko-podravska županija<br>Trg Ljudevita Patačića 1<br>33 000 Virovitica |                                    |                 | <a href="mailto:gospodarstvo@vpz.hr">gospodarstvo@vpz.hr</a>   |
|                               | Antun Mihoković         |   | 033/743-<br>145                    | 033/722-<br>465 | <a href="mailto:vpz4@vt.htnet.hr">vpz4@vt.htnet.hr</a>   |
| <b>Bjelovarsko-bilogorska</b> | Igor Premužić           | Bjelovarsko-bilogorska županija<br>Dr.Ante Starčevića 8<br>43 000 Bjelovar      | 043/221<br>935<br>091/275<br>11 11 |                 | <a href="mailto:igor.premuzic@bbz.hr">igor.premuzic@bbz.hr</a>   |
| <b>Dubrovačko-neretvanska</b> | Ane Sindik              | Regionalna razvojna agencija<br>Dubrovačko-neretvanske županije, DUNEA d.o.o.   | 020/351<br>477                     | 020/351<br>476  | <a href="mailto:asindik@dunea.hr">asindik@dunea.hr</a>   |

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|------------------------------------|----------------------|---|-----------------|-----------------|--|
| <b>Međimurska</b>                  | Matija Derk          | REDEA d.o.o.<br>Regionalna razvojna<br>agencija Međimurje<br>Ruđera Boškovića 2<br>40 000 Čakovec   | 040/374<br>090  | 040/374<br>089  | <a href="mailto:reda@ck.t-com.hr">reda@ck.t-com.hr</a>   |
|                                    | Doris Srnec          | Voditeljica odsjeka<br>za europske<br>integracije   | 040/374<br>004  | 040/391<br>005  | <a href="mailto:doris.srnec@med.zup.t-com.hr">doris.srnec@med.zup.t-com.hr</a>                           |
| <b>Varaždinska</b>                 | Danijel<br>Ivanagić  | Varaždinska<br>županija   | 042/390<br>500  | 042/390<br>571  | <a href="mailto:danijel.ivanagic@varazdinska-zupanija.hr">danijel.ivanagic@varazdinska-zupanija.hr</a>   |
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| <b>Istarska</b>                    | Darko<br>Lorencin    | IDA D.O.O.<br>ISTARSKA<br>RAZVOJNA<br>AGENCIJA<br>Mletačka 12/IV,<br>52100 Pula   | 052/381<br>900  |                 | <a href="mailto:darko.lorencin@ida.hr">darko.lorencin@ida.hr</a>   |
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| <b>Splitsko-<br/>dalmatinska</b>   | Joško Stella         | Splitsko-<br>dalmatinska<br>županija<br>Upravno odjel za<br>turizam<br>Domovinskog rata 2,<br>21000 Split                                       | 021/300<br>092  | 021/300<br>224  | <a href="mailto:Josko.stella@dalmacija.hr">Josko.stella@dalmacija.hr</a>                                 |
| <b>Koprivničko-<br/>križevačka</b> | Tihana<br>Kraljić    | CENTAR ZA<br>PODUZETNIŠTVO<br>KOPRIVNIČKO-<br>KRIŽEVAČKE<br>ŽUPANIJE<br>Ulica Braće Radića<br>2/1, Koprivnica, p.p.<br>125<br>48 000 Koprivnica | 048/621<br>957  |                 | <a href="mailto:Czppk-zupanije@kc.tel.hr">Czppk-zupanije@kc.tel.hr</a>                                   |
|                                    | Vesna<br>Pribeg      |   | 048/658<br>253  | 048/658<br>205  | <a href="mailto:strucna-sluzba@kckzz.htnet.hr">strucna-sluzba@kckzz.htnet.hr</a>                         |
| <b>Krapinsko-<br/>zagorska</b>     | Ines<br>Gašparlin    | Krambergerova 1   | 049/373-<br>161 | 049/373-<br>171 | <a href="mailto:Ines@zara.hr">Ines@zara.hr</a>   |

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|---------------------------|-----------------|--|-----------------|-----------------|--|
| <b>Primorsko-goranska</b> | Hrvoje Marušić  | Adamićeve 10/V<br>51 000 Rijeka  | 051/351<br>737  | 051/351<br>613/ | <a href="mailto:hrvoje.marusic@pgz.hr">hrvoje.marusic@pgz.hr</a>                       |
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| <b>Zagrebačka</b>         | Gordana Rabatić | Ulica grada<br>Vukovara 72/V<br>10 000 Zagreb<br>Ulica grada<br>Vukovara 72/V<br>10 000 Zagreb | 01/6009<br>475  | 01/6009<br>488  | <a href="mailto:g.rabatic@zagrebacka-zupanija.hr">g.rabatic@zagrebacka-zupanija.hr</a> |
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