

IPA 2009 - Upgrading of Four Selected Long-term Veterinary and Phytosanitary Border Inspection Posts - Construction of Border Inspection Posts in Metković, Karasovići and Ploče Port

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Minutes of Site Visits and Clarification Meeting

A. Introduction

Beneficiary (B) of this project is the Ministry of Agriculture, Fisheries and Rural Development (MAFRD).

Contracting Authority (CA) for this project, which is undertaking the role of the Employer according to FIDIC Conditions of Contract, is the Central Finance and Contracting Agency.

Please be informed that the Minutes of Site Visits and Clarification Meeting will not necessarily reproduce the answers that were orally given to the questions raised during the clarification meeting but the answers that should have been given to those questions.

B. Site Visit

Site Visits for the abovementioned project were held on 17 and 18 February 2011 and interested parties were enabled to visit the future building sites related to implementation of works for construction of BIPs Metković, Karasovići and Ploče port. At all three sites, participating companies (potential tenderers) were shortly introduced with representatives of the Final Beneficiary (Ministry of Agriculture, Fisheries and Rural Development ó MAFRD), the Contracting Authority (Central Finance and Contracting Agency ó CFCA), the Delegation of the European Union to the Republic of Croatia (DEU) and the Ministry of Finance (Independent Service for Building and Maintenance of Border Crossings - ISCMBC).

Locations of the future premises of veterinary and phytosanitary border inspection were examined and details of construction checked in building documentation. On each location there was a presentation of ongoing preliminary works. Finalization of preliminary works (including asphalt on access roads and availability of connections to necessary installations) is planned before the start of the IPA 2009 works contract.

Participants had no ad hoc questions. Issues raised and discussed during the Site Visits were general, referring to issues regarding accommodation for supervision, building permits and access to building sites.

The participants were informed that all issues discussed during site visits and clarification meeting are informal and they were asked to submit all questions in written form while answers are to be provided upon review of the Tender Dossier, with representatives of the Designer and the Contracting Authority. Also, every additional question that participants and other interested parties might have, can be submitted to the CFCA in written form in English language until 21 days before tender submission deadline (8th March 2011) at the following fax number +385 1 4591 075 and in electronic version to the following e-mail address procurement@safu.hr.

After signing the List of participants the Site Visits were concluded.



Site Visit at BIP Metkovi commenced at 14:30 hrs on 17 February 2011 and was concluded at 15:30 hrs.



Site Visit at BIP Karasovi i commenced at 09:30 hrs on 18 February 2011 and was concluded at 10:15 hrs.



Site Visit at BIP Plo e Port commenced at 12:30 hrs on 18 February 2011 and was concluded at 13:00 hrs.

C. Clarification Meeting

The Clarification Meeting commenced at 13:30 hrs, on 18 November 2011, in the premises of the Port of Ploče Authority. Meeting was attended by representatives of MAFRD, CFCA, DEU, ISCMBC, representative of Port of Ploče Authority and one company's representative.

Regarding issue of access to the building site, Port Authority representative informed participants of the meeting that the contractor shall apply for entrance permits for persons and vehicles that will work in border area of Ploče Port to the Port Authority. These permits are to be issued in a short time period after application (matter of days), their validation is limited and their issuance is accompanied with financial compensation to the Port Authority for usage of their premises. Due to the fact that project of construction of the border veterinary and phytosanitary inspection post in Ploče Port is aiming to upgrade level of the category of Luka Ploče, CFCA and the Beneficiary institution will submit the request to the Port of Ploče Authority to exempt the contractor from this financial compensation and provide the contractor full support in preparation of necessary documents for entrance procedures. Further on, framework agreement between Government of Republic of Croatia and European Commission stipulates that all projects financed through EU pre-accession funds should be exempted of all tax and custom contributions, including that kind of financial contribution such as entrance permits for contractors.

Same rule should be applied on entrance to the site related to custom services on Luke Ploče and the Beneficiary Institution, CFCA and the Ministry of Finance will provide the contractor full support in preparation of necessary documents for entrance procedures.

It was pointed out that all requirements for participation in the Tender are given in the Tender Dossier emphasizing the importance of the Instructions to Tenderers given in Volume 1, Section 1 of the Tender Dossier since majority of disqualifications derive from inaccurate adherence to requirements stipulated in these provisions.

Participants were also informed that Minutes of Site Visits and Clarification Meeting will be published on CFCA web site (<http://www.safu.hr/en/tenders>) as advised in the Procurement Notice.